

SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

Contractor	Deloitte Consulting, LLP	Division/Section	SFDPH, Information Technology
Address	555 Mission Street, Suite 1400	Chief Operating Officer	Greg Wagner ^{DS}
	San Francisco, CA 94105	DPH Administrator	Eric Raffin ^{DS} ^{ER}
Contact	Josh Nelson	Program Administrator	Jeff Scarafia ^{JS} Phone 628-206-1236
	Principal, Deloitte Consulting, LLP	Contract Analyst	Joanna Li Phone 415-554-2818

Request for approval of a new contract with Deloitte Consulting LLP to provide an integrated solution to automate migration and conversion of medical and pharmaceutical prescription data and drug data as part of Phase 2 of the Epic Electronic Health Record project. The contract is in the amount of \$380,800 which includes a 12% contingency for the term of November 1, 2020 to October 31, 2022. (24 months).

Profit
 Non-Profit
 LBE
 RFP- Number: 4-2020
 Date: 2-6-2020
 New
 Renewal
 Mod
 GPO

Number of years DPH has been doing business with this organization: 3

<u>CONTRACT INFORMATION:</u>	<u>Prior Transaction</u> (new)	<u>Proposed Transaction</u> 11-01-20 - 10-31-2020	<u>Annualized Difference*</u>
Funding Sources:			
General Fund		\$340,000	
TOTAL DPH REVENUES		\$340,000	
12% Contingency Amount		\$40,800	
CONTRACT TOTAL		\$380,800	
<i>ANNUAL AMOUNT OF CONTRACT (estimate)</i>		\$126,933	
Agency Funds		-\$0-	
Contract FTE		N/A	

PROPOSED:

Mode(s) of Service & Unit of Service Definition	No. Of Clients	No. of Units	Unit Cost (Deliverable)
1 UOS = 1 Deliverable	N/A Duplicated		
	N/A Unduplicated		
Deliverable 1 : Discovery	N/A	1	\$126,000
Deliverable 2 : Conversion work effort must interact with 3 DPH provided environments	N/A	1	\$94,500
Deliverable 3 : Prescription Conversion	N/A	1	\$63,000
Deliverable 4 : Acceptance Testing and Go-Live	N/A	1	\$15,750
Deliverable 5 : Post Conversion Support	N/A	1	\$15,750
Travel and Expense	N/A	Actual	\$25,000

Explanation of Service Change and Variances:

This is a new contract.

Monitoring Report/Program Review & Follow-up:

The contract services will be monitored by the Information Technology Department as required. The SFDPH Program Administrator will be responsible for assisting and tracking all information related to the accomplishment of the project.

Nondiscrimination and Cultural Competency:

The Department will work closely with the contractor to ensure that their cultural competency plan is current and in compliance with Departmental procedures.

Other Significant Issues:

Deloitte, as Parent Company, with various of its wholly owned subsidiaries, including Deloitte Consulting LLP (collectively "Deloitte"), was selected as a qualified proposer under RFP 4-2020 Licensing, Solution, And Tool For Prescription Conversion Solution Epic Willow Ambulatory. Deloitte is the entity contracting with SFDPH. Deloitte is an entity setup under the parent company, Deloitte, LLC.

Deloitte will provide a solution that assists the Department migrate prescription and pharmaceutical use data from legacy systems into Epic. The migration of the data which includes pharmaceutical paper, images, hand written notes & charts, prescription use instructions, and x-rays currently housed in legacy system essential to the transition to Epic and will complete the decommissioning of legacy systems.

Deloitte was selected under RFP 4-2020 as a qualified proposer for a deliverable based contract to provide services. Deloitte will provide licensing, solution and tool for prescription conversion solution for Epic Willow Ambulatory, in support of Phase 2 of The Electronic Health Record project as outlined in RFP 4-2020.

Listing of Board of Directors, Owners of 10% or More of the Firm, and Executive Director**Board of Directors:**

Janet Foutty, Partner	Joe Ucuzoglu, Partner	Karen Bowman, Partner	Michelle Collins, Partner
Tarik Dudum, Partner	Amy Shaw Feirn, Principal	Wendy Fletcher, Partner	Carin Giuliani, Partner
Jorge Salgueiro, Partner	Jason Salzetti, Principal	Debbie Sills, Principal	George Simeone, Partner
Mark Steiger, Partner	Camille Stovall, Principal	Trevar Thomas, Principal	Adam Weissenberg, Partner

There are no owners with 10% or more interest in the firm.

Executive Director :

Janet Foutty

Deloitte Consulting LLP's Board of Directors may have up to 21 members. After the initial 3 year term, Members may be re-elected once for a second 3-year term based on partnership votes. There are currently no vacancies on the Board.

Recommendations:

The Department recommends approval of this contract.